

DVA GmbH, Property, Engineering and Marine Insurance Department (SAV)
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Property Insurance – Notification of Loss/Damage

Policy Holder

Company:

Contact Person:

Phone/Telefax:

E-Mail:

Policy No.:

Loss/Damage Information/Data

Date of Loss/Damage:

Location of Loss/Damage:

Estimated Amount of Loss:

EUR

Insurance Class

Property Insurance

Machinery and Hull Insurance

EDP Insurance

Erections/Contractors Insurance

Onsured Peril

Fire, Explosion

Burglary, Theft, Robbery

Breakage of Glass

Storm/Hail

Tap Water

Were the personal effects of staff also affected?

yes

no

If yes: Does a household contents insurance exist?

yes

no

If yes: Please inform your household content insurer about the loss/damage!

Lost/damaged property

(If necessary, use a separate list)

Item no.:

Description of loss/damage (cause, events leading up to an extent of loss/damage)

Information to Police

The police were informed at the following police station:

Reference no.:

→ A list of the property that has disappeared must be handed out to the police officer immediately!

If the loss/damage was caused by a third party, please give their name and address

Name:

Street, no.:

Postcode, town/city:

If loss/damage has been caused by burglary/theft, please give additional information as follows

Are traces of signs of a break-in visible (damage to windows, doors, locks, containers, etc.)?

yes

no

If yes, which one:

Have cash, securities, etc. been destroyed or stolen?

yes

no

If yes, which one:

What container was the property in:

How were the containers locked:

Are you entitled to deduct prepaid VAT?

yes

no

***Please advise every claim exceeding the deductible shortly (via phone).
If possible, please attach photos of damaged parts/items and further information. Please keep damage parts/items safe until the claim is closed.***

Place/Date:

Company Stamp/Signature: